

# Submitting Blood Samples to WVRG for Testing : With Mailer



## Your mailer should contain:

- Yellow top tube (ACD)
- Absorbent pad
- Styrofoam mailer
- Cardboard box to enclose mailer
- FedEx diagnostic specimen envelope (must use)
- A return shipping label
- Test request form (must be filled out completely)

## How to use

All testing must be done through a physician. Take the mailing materials and all information to your doctor's appointment. When your physician orders the test you will have your blood drawn using the blood tube provided in the kit. The blood will need to be shipped the same day for next morning delivery.

*\*Note specimen must be received within 48 hours of being drawn.*

Results will be faxed to the ordering physician 4-5 days after receiving the specimen. All results must be obtained through the physician; our laboratory cannot give out results except to your physician.

## Payment or billing

Patients must pay for testing at the time of specimen submission unless the hospital, laboratory, or physician office is willing to handle the billing. WVRG is unable to bill insurance companies.

A personal check, money order, or MasterCard, VISA, Discover and American Express are acceptable methods of payment.

Cost of testing is listed on the "Diagnostic Testing Services" sheet.

*\*Note the \$34.00 mailer cost should be included with payment.*

## Note about Medicare

*WVRG is **not** a Medicare provider. Therefore Medicare will not be billed for our laboratory testing.*

## Insurance reimbursement

After testing is completed you will be sent a receipt for the tests you paid for along with a Health Insurance Claim Form. The claim form will have the general laboratory and testing codes information filled in. The information that is specific to your case will need to be filled in by you.

- 1) Date of service (found on receipt from lab)
- 2) Diagnosis codes (ICD9 codes from physician)

*\*Note you may want to obtain an ICD9 (diagnosis) code when you see your physician to have your blood drawn*

## Shipping

Specimens can only be shipped Monday-Thursday for delivery Tuesday-Friday. Ship next business morning.

Do not refrigerate or use ice packs when shipping whole blood. Ship at ambient (room) temperature.

## Ship to:

Wisconsin Viral Research Group, Inc.  
W229 N1870 Westwood Drive  
Waukesha, Wisconsin 53186